



Hutchinson Library Services Update

Computer times are available during the following hours:

Monday-Thursday 9 a.m.-7:30 p.m.

Friday and Saturday 9 a.m.-3:30 p.m.

Appointments are recommended but not required.

Computer Usage Guidelines and Rules:

- Scheduled appointments are encouraged.
- Patrons are asked to wear a face mask at all times while in the building.
- Please observe 6 feet social distancing requirements at all times.
- Please stay home if you are feeling ill during this time. If someone in your household is sick, please **DO NOT** schedule an appointment.

Step 1: Call Us to Schedule an Appointment

- Call us at 320-587-2368 to schedule a time to use the computer.
- You **MUST** be age 13 or older to schedule an appointment.
- A **maximum** of 2 people per appointment will be allowed at a computer.
- Please wear a mask to protect yourself and the library staff.
- A limited number of computer terminals will be available to the public during the hours listed above.

Step 2: Show Up at Your Scheduled Time and Call the Library

- Appointment time is limited to a **maximum of 1 hour** per day.
- Please check in at the Circulation Desk when you arrive.
- Limited technology help will be available as staff will be maintaining social distancing at all times. Computer users should have sufficient knowledge to complete their tasks with minimal assistance.
- Please limit your computer usage to essential business.

Remember, if you have your own device you are able to use our WiFi 24/7 in our parking lot or in front of our building.